

ALLOWABLE ACTIVITIES FOR CPE/ET CREDIT

Allowable Activities for CPE Credit:

1. Interactive distance learning, video conferencing, or online activities
2. Independent study, not to exceed 30 hours
3. Developing curriculum of CPE training materials
4. Presenting CPE activities, not to exceed 15 hours
5. Serving as a mentor, not to exceed 45 clock hours
6. Serving as an assessor for the principal assessment, not to exceed 15 hours
7. Workshops, conferences, and inservice or staff development given by an approved provider or sponsor

Allowable Activities for "Equivalent Time" Credit (must occur outside of contract or scheduled school hours):

1. Workshops/institutes given by a provider or sponsor.
2. Interactive distance learning, video conferencing or other similar activities;
3. Curriculum or CPE training materials;
4. Lead Teacher "equivalent" meetings – 6 hours required by academic core subject teachers
5. Computer training
6. Conferences, if not on contract, or if attendance is outside the regular schedule. This includes conferences for which the district reimburses expenses. This does not include conferences in which the participant is paid.
7. Classroom observations of teachers
8. Community Education classes that relate to classroom assignment. (Example: computer classes and conversational Spanish)
9. Early Literacy training (Board Approved Program)

Non-Allowable Activities for "Equivalent Time" Credit for Certified Personnel (occurring outside scheduled school hours):

1. Student activities or performances
2. Summer activities related to athletics
3. Routine classroom management activities
4. Teacher-Parent Conferences if outside the regular workday.
5. ARD-LPAC meetings if outside the regular workday.
6. Campus-District Council meetings if outside the regular workday
7. Back to School Events/Back to School Nights
8. Open House
9. Faculty meetings outside the regular workday