

CLASSROOM

HANDLING MISBEHAVIOR

The **teacher** should handle misbehavior. However, there are occasions when it becomes necessary to send a student to the office. At this time the teacher should provide a clear understanding of the problem so that all facts might be used in arriving at a solution, and a parent contact must be made. A written cumulative record will be kept on all disciplinary measures.

Adherence to the following should enhance your effectiveness as a teacher.

- Good behavior is positive, rather than negative in nature. It consists of the teacher being adequately prepared so students can be kept interested and busy with constructive and worthwhile learning activities. There is no substitute for enthusiasm for your work.
- Good behavior is achieved by being consistent, fair, and in good temper. The teacher should employ great care in solving behavior problems. All discipline problems cannot be handled in an identical manner.
- An old saying concerning misbehavior is “you don't have to see everything”. However, be careful not to lose control by overlooking too much. Successful teaching is possible only when the discipline is good.
- Points shall not be deducted from students' academic grades because of misbehavior. The conduct grade should be used to reflect this trouble.
- Corporal punishment, when necessary, must be administered in the presence of certified personnel.
- Corporal punishment should not be administered in anger.
- When conferences with the teacher and principal, and joint conferences with parents fail to bring about acceptable classroom behavior, students may be eliminated from school in the interest of the larger group of students. This measure will be determined by the administration.
- Use a calm, firm, and well -modulated voice. Never try to talk above noise and disturbance in a class.
- Be firm and businesslike. Avoid becoming too personal with students.
- Be true to your word; however, be careful not to make idle threats on the spur of the moment.
- When wrong, admit it. Students will respect this attribute. It is highly unlikely that you can bluff the class.
- Insist that students come to class with the necessary materials and that they turn their work in on time.
- **Avoid being drawn into an unpleasant argument or discussion in a class.**

Violations Procedure:

Step 1: Teacher/Student resolution

Step 2: Teacher/Student/Parent resolution/Classroom teacher discipline.

Step 3: Students may be removed to Alternative Classroom (AC) *Discipline Referral Notice*

Documenting steps 1,2, and 3 will be sent to office soon as it is reasonably possible. (Note: Classroom teachers will be responsible for documentation of offenses, parent involvement, and classroom discipline prior to administrative intervention or AC placement.)

Students that are removed from the regular classroom setting will not have the educational process interrupted. Academic success will continue to be the objective.

IN SCHOOL SUSPENSION (ISS OF DAEP)

Academic/Behavioral

A student may be removed from the regular educational setting for violating standards for student conduct. Students should be sent to the office prior to an ISS placement. Any placement in ISS will be made by the Principal.

Violations may include, but are not limited to, the following:

- Disrespect for others and/or the property of others.
- Disruptive behavior
- Failure to comply with mandatory attendance
- Unprepared for class (materials and/or assignments)
- Refusal to follow teacher's instructions
- Inappropriate attire (ISS)
- Failure to comply with campus or classroom rules
- Any violation of the student code of conduct

TARDIES

Students who are not in the room when the bell rings will be tardy. Students that are later than 15 minutes must go by office to acquire ticket/pass for entry into class.

Disciplinary Action for Tardies:

1st two tardies per class each semester will not have a consequence.

A student 's 3rd tardy will be referred to the Office.

D-Hall: Location and Times

D-Hall will be in DAEP room.

Monday – Thursday

3:45-5:45

D-Hall: Conduct Expectations

- A. Students are to work only on course assignments, read library books, or do other class assignments. No other materials may be used unless you receive approval from the D-Hall teacher or a principal.
- B. Talking or visiting with other students is not permitted. If a question arises, students can obtain assistance by raising their hand and acknowledgment of the D-Hall teacher.
- C. Being disobedient or rude to the D-Hall teacher will result in a referral to the principal for additional disciplinary action.
- D. No gum, candy, food, or drinks will be allowed in the D-Hall room.