

COMMUNICATION

COMMUNICATION WITH THE ADMINISTRATION

Each teacher is invited to schedule a conference to discuss the problems that he/she might have in which assistance is desired, or to offer suggestions that might help us have a better school. All suggestions will receive courteous attention and consideration. Problems, suggestions, and criticisms should be taken up first with your grade level or department coordinators and then with the principal before they are taken to the superintendent, or deputy or assistant superintendents. Communicate adult to adult not through students or others not affected.

If satisfaction is not obtained, the employee then has the unquestionable right to go to the board, sitting in session.

Professional people must react in a professional manner. Gossiping or complaining among the personnel or patrons will only make the situation worse.

If your program has a director--you must remember that your building principal is the person you are responsible to. The directors work in cooperation with the principal, but not in place of them.